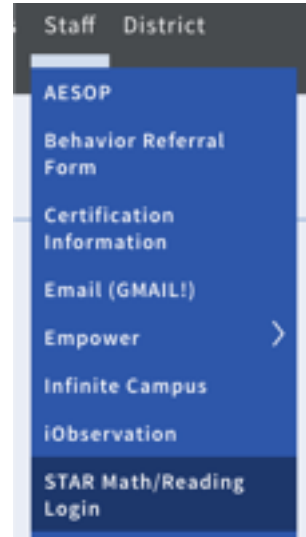


# MAMS Teacher Initial STAR Instructions

1. Open a browser on your device.

Go to the MAMS website.

Hover your cursor arrow over the Staff menu and click on STAR Reading/Math Login at the bottom of the menu.



2. Click Log in as a Teacher/Administrator.

A screenshot of the MAMS website's login form for Teachers/Administrators. The title 'Teacher/Administrator' is at the top. Below it are two input fields: 'User Name' with the text 'Schubuck' and 'Password' with a masked password of ten dots. At the bottom is a 'Log In' button with a right-pointing arrow.

3. Use your username that is first initial last name. ex. Jsmith for John Smith.

Your password should be in the email sent to your that gave you access to this document.

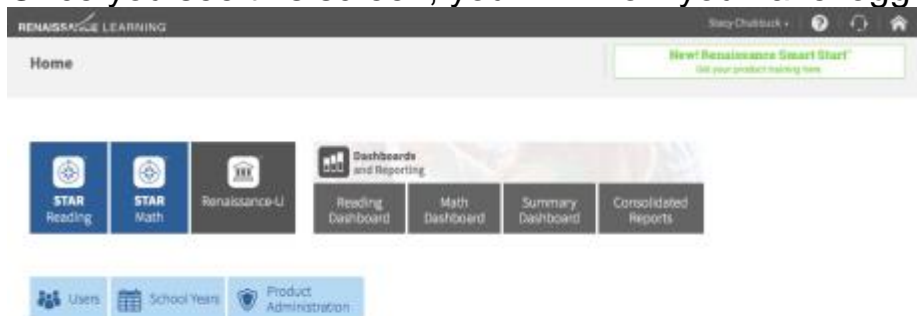
Click Log In when you have entered your username and password.

4. The next window that appears is where you need to change your password, provide your email address, and select security questions and answers should you forget your password in the future.

The screenshot shows a three-section form for user profile updates. The first section, 'Change password upon log in', contains fields for 'User Name' (Schubuck), 'Current Password' (masked with dots), 'Enter New Password', and 'Confirm New Password'. A note states: 'Passwords are not case sensitive and must include three or more characters and at least one number.' The second section, 'Email Notification', has 'Email Address' and 'Confirm Email Address' fields, with a red 'Not Supplied' error message. A note says: 'A verified email address is required to recover your user name or reset your password and to notify you when your security information changes.' The third section, 'Security Questions', has three rows for 'Question 1', 'Question 2', and 'Question 3', each with a dropdown menu (all set to 'None') and an 'Answer' text field. A note says: 'Answers to security questions are not case sensitive.' A 'Save' button is located at the bottom left of the form.

Click the **Save** button when you have finished.

Once you see this screen, you will know you have logged in successfully.



You should consider logging out and then trying to log in again using your new password.